

Summer Student- Camp Counsellor (Museum & Community Centre) (Job # 2019-002-E)

Department:	Leisure & Community Services
Status:	Seasonal (4 month contract)
Date Posted:	January 15, 2019
Date Closing:	February 11, 2019, 4:30 p.m.
Number of Positions:	1
Scheduled Hours/Shifts:	35-40 hours per week
Salary:	\$14.00 per hour

Position Purpose:

The Whitchurch-Stouffville Museum & Community Centre is accepting applications for a Camp Counsellor – Museum & CC. This is a summer position with the number of work weeks dependent on program registration. Duties include assisting with the design and daily facilitation of activities for day camp programs, including crafts, sports, special guests, and related activities; incorporating the protection of the heritage buildings & safety of artifacts into program design; liaising with parents, program participants, and general public; ensuring a safe program environment, including active supervision and monitoring of children and equipment in accordance with departmental procedures; attending and participating in all staff- and camp-related activities (training, meetings) as required. Training for this position will start at the end of May; the work week will be Monday to Friday during camp weeks, between the hours of 7:30 am to 6 pm. Weekly hours vary.

Qualifications and Requirements:

- Currently enrolled in a post-secondary education in History, Education, Recreation or related program
- Demonstrated experience in children's program and/or camp coordination and delivery
- Excellent interpersonal skills, organizational skills, coaching and child/staff supervisory skills
- Superior problem-solving skills; ability to follow established site safety procedures
- Ability to deal courteously and effectively with the program participants, parents, the general public, staff and suppliers
- Creative program instruction/delivery skills; good interpersonal, organization, & child supervisory skills
- Standard First Aid Certification, High Five Training (can be completed after hiring), and a successful Vulnerable Sector Screening are required
- Must be at least 18 years of age

How to apply:

Please forward your resume in confidence by **February 11, 2019 at 4:30 p.m.**, identifying Job # 2019-002-E in the subject line to hr@townofws.ca.

Committed to diversity and a barrier-free environment: Whitchurch-Stouffville is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection process and as we grow, it's important that our workforce reflect the citizens we serve. At the Town, we respect, encourage, and celebrate our diversity. If contacted for an employment opportunity, please advise if you require accommodation.

We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.