



FOR OFFICE USE ONLY	
Application No. ZC-2019-	Date Received

ZONING Compliance Review Application

PROPERTY LOCATION INFORMATION

Building Number & Street Name:		Unit number	Lot/con.
Municipality: Whitchurch-Stouffville	Postal code :	Plan number/other description:	

APPLICANT INFORMATION

Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized Agent of Owner			
Last Name:	First Name:	Corporation or partnership:	
Applicant's Address:		Unit number	Lot/con.
Municipality:		Province:	Postal code:
Telephone number: ()	E-mail:	Cell number: ()	

OWNER INFORMATION (if different from Applicant)

Last name:	First name:	Corporation or partnership:	
Owner's Address:		Unit number	Lot/con.
Municipality:		Province:	Postal code:
Telephone number: ()	E-mail:	Cell number: ()	

APPLICATION DETAILS

A. Purpose of Application
 New construction Addition/expansion Alteration/repair Other - Specify: _____

B. Current Use of Property: _____

C. Proposed Use of Building: _____

D. Description of Proposed Work: _____

DECLARATION OF APPLICANT

Applicant: (print name)

I, _____, hereby declare that the statements herein are true and complete, to the best of my knowledge, and properly represent the purpose and intent of the declared use. I also declare that I have the authority to bind the corporation or partnership (if applicable), and I am acting as the owner or the owner's agent. I further acknowledge that no application for building permit can be deemed complete without first obtaining an acceptable zoning compliance review response from the Town.

(Signature of Applicant)

(Date of Submission)

Requested method of delivery: Regular Mail Pick Up Email

REQUIRED INFORMATION FOR PROCESSING

A. Notes

Please allow a minimum of 5 business days for processing of a single property review. Concurrent multi-property reviews will be processed in a reasonable time-frame given the amount of staff resources available. The zoning review provided through this process is based on the information provided to staff, and will not include any other uses, buildings or structures on the property unless they have been identified and relate directly to the descriptions provided above.

Further review may be required should the proposal/information change or additional information be required. The Town reserves the right to limit the number of reviews provided, and may levy a review fee for additional reviews.

B. Mandatory Accompanying Documents:

- Two copies of a scalable Site Plan drawing (**metric measurements only**) which includes:
- Driveway and parking space width, location and distance to lot lines
 - Location of all buildings and structures including decks, pools and septic systems
 - Distance from buildings and structures to lot lines
- Two copies of building elevation drawings which include:
- Average grade level at base of all buildings or structures
 - Building height at roof ridgeline (pitched roof) or highest point of roof (flat roof)
 - Building height at underside of eaves (where applicable)
- Completed Zoning Regulation Compliance Table
- Explanatory covering letter (optional)

C. Zoning Regulation Compliance Table

Zone:

Category	By-law Section #	Required by Zoning By-law	Proposed on Drawing	Complies
Lot Dimensions Area/Frontage/Depth				<input type="checkbox"/>
Building Setbacks Front/Side/Rear				<input type="checkbox"/>
Building Height				<input type="checkbox"/>
Building Length				<input type="checkbox"/>
Coverage				<input type="checkbox"/>
Encroachments	3.22			<input type="checkbox"/>
Accessory Structure Setbacks/Coverage	3.6			<input type="checkbox"/>
Accessory Structure Size/Height	3.6			<input type="checkbox"/>
Driveway Width	3.24			<input type="checkbox"/>
Parking	3.23, 3.24			<input type="checkbox"/>
Oak Ridges Moraine Natural Heritage Features	3.18, 3.19, 3.20			<input type="checkbox"/>
Home Occupation / Home Industry Uses	3.26, 3.27			<input type="checkbox"/>
Second Suites	3.28			<input type="checkbox"/>
Other:				<input type="checkbox"/>