



111 Sandiford Drive 905-640-1900 Fax (905)640-7957
Stouffville, Ontario L4A 0Z8 1-855-642-8696 developmenthelp@townofws.ca

APPLICATION TO AMEND OFFICIAL PLAN

1. Date of Application

2. Name of Registered Owner

Address

Postal Code

Telephone Number Fax Number

Email Address

3. Name of Applicant
(if different than Owner)

Address

Postal Code

Telephone Number Fax Number

Email Address

4. Name of Authorized Agent

Address

Postal Code

Telephone Number Fax Number

Email Address

5. Specify to whom all communications should be sent (check one box only)

Owner Applicant Authorized Agent

6. Description of Subject Land

Lot(s) No. Concession No.

Lot(s) No. Registered Plan No.

Part(s) No. Reference Plan No.

Name of Street Street No.

Former Township/Village

7. Size of Subject Land

Frontage metres (..... feet)

Depth metres (..... feet)

Area square metres (..... sq ft)
 hectares (..... acres)

8. Easements or Restrictive Covenants

Yes No

If yes, provide the following

Width Length Area
 Purpose

9. Existing Use(s) of and Building(s) on Subject Land

Existing Use(s)

Existing Building(s)

10. Proposed Use(s) of and Building(s) on Subject Land

Proposed Use(s)

Proposed Building(s)

11. Surrounding Land Uses

North
 South
 East
 West

12. Access to Subject Land

Provincial Highway	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Regional Road	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Municipal Road - Maintained All Year	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
- Maintained Seasonally	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Another Public Road	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Right-of-Way	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Water	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

13. Water Supply

Publicly owned and operated pipe water system	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Privately owned and operated individual well	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

Privately owned and operated communal well	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Lake or other water body	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Other (specify)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
.....				

14. Sewage Disposal

Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Privately owned and operated individual septic system	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Privately owned and operated communal septic system	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Privy	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Other (specify)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
.....				

15. Storm Drainage

Storm Sewers	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Ditches	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Swales	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Other (specify)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
.....				

16. Current designation of Subject Land in Official Plan

Town of Whitchurch-Stouffville

.....

Region of York

.....

17. Current zoning of Subject Land in Comprehensive Zoning By-law

.....

.....

18. Proposed designation of Subject Land and policy changes in Official Plan

Proposed designation

.....

Policy changes

.....

NOTE: Provide a draft of the proposed Official Plan Amendment including text and schedule(s)

19. **Reasons and justification for proposed Official Plan Amendment** (If insufficient space, provide as attachment to application)

.....
.....
.....
.....

20. **Is an Amendment to the York Region Official Plan required?**

Yes No

If yes, provide details
.....
.....

21. **Does the Owner of the Subject Land agree to pay the costs of the Town related to an appeal if the application is approved by the Town and the matters come before the Ontario Municipal Board?**

Yes No

22. **Plan of Proposed Development**

Provide **15 copies** of a plan showing the proposed development.

- (a) If the proposed Amendment involves a subdivision and a draft plan of subdivision is not available, provide a conceptual plan showing the proposed lot layout and street pattern.
- (b) If the proposed Amendment involves a site specific multiple residential, commercial, industrial or institutional use, provide a conceptual site plan and elevation drawings of all buildings and structures.

23. **Plan Reduction**

Provide a letter (8½ x 11 inch), legal (8½ x 14 inch) or tabloid (11 x 17 inch) size reduction of plans/drawings, suitable for reproduction.

24. **Planning / On-Site Sewage Application Fees**

Please refer to schedule “G” in the Town’s Fees and Charges By-law

25. **Permission to enter (Owner(s) to complete)**

The applicant acknowledges that a site walk may be required in order to view the property and its relation to the surrounding lands, and in this regard authorizes members of Council (or a representative thereof), Town staff, Peer Review Consultants retained by the Town, and relevant External Agency Review Staff to enter onto the subject property for the purpose of evaluating the merits of the application.

Date: _____

Please print and sign name(s)

_____/_____
Signature / Print

_____/_____
Signature / Print

Note: Original signature(s) are required for the record. In the case of a corporation, the signature(s) must be that of an officer with authority to bind the corporation.

26. **Declaration**

D E C L A R A T I O N

I, of the
of in the
of solemnly declare that all the
statements contained in this application are true and I make this solemn
declaration conscientiously believing it to be true and knowing that it is of the
same force and effect as if made under oath and by virtue of the Canada
Evidence Act.

Declared before me at the
of in the
..... of
..... this day
of, 20

.....
A Commissioner, etc.

.....

27. If the Declaration is signed by a person other than the owner, the owner must complete this section.

AUTHORIZATION

I/We, (Owner)

....., hereby
authorize (Agent/Applicant) to
submit the attached application to amend the Official Plan to the Town of
Whitchurch-Stouffville, and to represent me/us in all matters with respect to the
application.

Dated at the of
this day of 20.....

.....
Signature of Owner

.....
Signature of Owner

.....
Signature of Owner

PERSONAL INFORMATION CONTAINED ON THIS FORM IS COLLECTED UNDER THE AUTHORITY OF THE PLANNING ACT AND WILL BE USED IN THE PROCESSING OF THE OFFICIAL PLAN AMENDMENT APPLICATION PURSUANT TO THE PROVISIONS OF THE PLANNING ACT. QUESTIONS CONCERNING THE USE OF PERSONAL INFORMATION REQUESTED SHOULD BE DIRECTED TO: CLERK, TOWN OF WHITCHURCH-STOUFFVILLE, 111 SANDIFORD DRIVE, STOUFFVILLE, ON, L4A 0Z8.

SITE INFORMATION QUESTIONNAIRE

COMPLETE AND SUBMIT WITH APPLICATION

1. Does the application propose development or redevelopment on a site where private services were used?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
2. Is the application on lands or adjacent to lands that were previously used for industrial uses, where filling had occurred, or where there is reason to believe that the lands may be contaminated based on historical use?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
<i>Note: Possible offending uses may include: disposal of waste minerals, raw material storage, residues left in containers, maintenance activities and spills. Some commercial properties such as gasoline stations, automotive repair garages, and dry-cleaning plants have similar potential. The longer a property is under industrial or similar use, the greater the potential for site contamination. Also, a series of different industrial or like uses upon a site could potentially increase the number of chemicals which are present.</i>	
3. Has the grading of the subject land been changed by either the addition of earth or other fill material?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
4. Has a gas station been located on the subject land or adjacent land at any time?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
5. Has there been petroleum or other fuel stored on the subject land or adjacent land?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
6. If yes to any of the above, a previous use inventory showing all former uses of the subject land or, if appropriate, the adjacent land, is required. Is the previous inventory attached?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. What information did you use to determine the answers to the above questions? _____ _____ _____	
8. Is the nearest boundary line of the application within 500m (1,640 ft) of an operational or non-operational landfill or dump?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Have previous agricultural operations ever included sewage sludge application on the lands?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Are you aware of any underground storage tanks, or other buried waste on the property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. If there are any existing or previously existing buildings, are there building materials remaining which may be hazardous to health (i.e. asbestos, PCB's etc.)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
12. Is there a current Environmental Site Assessment for the site or has one been prepared within the last five years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, has it been submitted with the application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Note: If an Environmental Site Assessment has been prepared, a copy is required to be submitted with the development application.</i>	

SITE INFORMATION QUESTIONNAIRE (CONT'D)

I, _____ of the _____ of _____ in
the _____ of _____ solemnly declare
that all the above statements contained in this application and all the exhibits transmitted
herewith are true, and I make this solemn declaration conscientiously believing it to be true
and knowing that it is of the same force and effect as if made under oath, and by virtue of
the "Canada Evidence Act".

Declared before me at the _____ of _____
in the _____ of _____ this _____ day
of _____ 20_____.

Signature of a Commissioner, etc.

Signature of Applicant/Agent/Solicitor