



111 Sandiford Drive  
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developmenthelp@townofws.ca

**APPLICATION TO AMEND ZONING BY-LAW**

1. **Date of Application** .....

2. **Name of Registered Owner** .....

Address .....

..... Postal Code .....

Telephone number ..... Fax number .....

Email Address .....

3. **Name of Applicant** .....  
(if different than Owner)

Address .....

..... Postal Code .....

Telephone number ..... Fax number .....

Email Address .....

4. **Name of Authorized Agent** .....

Address .....

..... Postal Code .....

Telephone number ..... Fax number .....

Email Address .....

5. **Specify to whom all communications should be sent** (check one box only)

Owner       Applicant       Authorized Agent

6. **Description of Subject Land**

Lot(s) No. .... Concession No. ....

Lot(s) No. .... Registered Plan No. ....

Part(s) No. .... Reference Plan No. ....

Street No. .... Name of Street .....

Former Township/Village .....

7. **Size of Subject Land**

Frontage ..... metres (..... feet)  
Depth ..... metres (..... feet)  
Area ..... square metres (..... square feet)  
..... hectares (..... acres)

8. **Easements or Restrictive Covenants**

Yes  No

If yes, provide the following:

Width ..... Length ..... Area .....  
Purpose .....

9. **Existing Use(s) of Subject Land**

Existing Use(s) .....  
.....

10. **Proposed Use(s) of Subject Land**

Proposed Use(s) .....  
.....

11. **Surrounding Land Uses**

North .....  
South .....  
East .....  
West .....

12. **Access to Subject Land**

Provincial Highway	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Regional Road	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Municipal Road - maintained all year	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Municipal Road - maintained seasonally	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Another Public Road	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Right-of-way	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
Water	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

**13. Water Supply**

- Publicly owned and operated piped water system       Yes     No
- Privately owned and operated individual well       Yes     No
- Privately owned and operated communal well       Yes     No
- Lake or other water body       Yes     No

Other (Please Specify): .....

.....

**14. Sewage Disposal**

- Publicly owned and operated sanitary sewage system       Yes     No
- Privately owned and operated individual septic system       Yes     No
- Privately owned and operated communal septic system       Yes     No
- Privy       Yes     No

Other (Please Specify): .....

.....

**15. Storm Drainage**

- Storm Sewers       Yes     No
- Ditches       Yes     No
- Swales       Yes     No

Other (Please Specify): .....

.....

**16. Current Designation of Subject Land in Official Plan**

Town of Whitchurch-Stouffville: .....

.....

Region of York: .....

.....

**17. Current zoning of Subject Land in Comprehensive Zoning By-law**

.....

.....

18. **Nature and extent of the rezoning requested**

.....  
.....

19. **Reason why the rezoning is requested**

.....  
.....

20. **Any buildings or structures on Subject Land**

Yes                       No

If yes, provide the following (for each building or structure):

Type of building .....

Date of construction .....

Setback from - front lot line ..... metres (..... feet)

- rear lot line ..... metres (..... feet)

- side lot line ..... metres (..... feet)

- side lot line ..... metres (..... feet)

Height ..... metres (..... feet)

Floor area (or dimensions) ..... square metres (..... square feet)

Type of building .....

Date of construction .....

Setback from - front lot line ..... metres (..... feet)

- rear lot line ..... metres (..... feet)

- side lot line ..... metres (..... feet)

- side lot line ..... metres (..... feet)

Height ..... metres (..... feet)

Floor area (or dimensions) ..... square metres (..... square feet)

Type of building .....

Date of construction .....

Setback from - front lot line ..... metres (..... feet)

- rear lot line ..... metres (..... feet)

- side lot line ..... metres (..... feet)

- side lot line ..... metres (..... feet)

Height ..... metres (..... feet)

Floor area (or dimensions) ..... square metres (..... square feet)

21. **Any buildings or structures proposed to be built on Subject Land**

Yes  No

If yes, provide the following (for each building or structure):

Type of building .....

Setback from - front lot line ..... metres (..... feet)

- rear lot line ..... metres (..... feet)

- side lot line ..... metres (..... feet)

- side lot line ..... metres (..... feet)

Height ..... metres (..... feet)

Floor area (or dimensions) ..... square metres (..... square feet)

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Type of building .....

Setback from - front lot line ..... metres (..... feet)

- rear lot line ..... metres (..... feet)

- side lot line ..... metres (..... feet)

- side lot line ..... metres (..... feet)

Height ..... metres (..... feet)

Floor area (or dimensions) ..... square metres (..... square feet)

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22. **Length of time the existing uses of Subject Land have continued**

.....  
.....

23. **Is the Subject Land the subject of any other applications under the Planning Act**

Yes  No

If yes, provide particulars .....

.....

24. **If known, has the Subject Land ever been the subject of an application to amend the Zoning By-law**

Yes  No

If yes, provide particulars .....

.....

25. **Does the Owner of the Subject Land agree to pay the costs of the Town related to an appeal if the application is approved by the Town and the matters come before the Ontario Municipal Board?**

Yes

No

26. **Plan of Proposed Development**

Provide **5 copies** of a plan showing the following:

- i. The boundaries and dimensions of the subject land.
- ii. the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- iii. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- iv. The current uses on land that is adjacent to the subject land.
- v. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
- vi. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- vii. The location and nature of any easement affecting the subject land.

27. **Plan Reduction**

Provide a letter (8½ x 11 inch), legal (8½ x 14 inch) or ledger (11 x 17 inch) size reduction of the sketch plan, suitable for reproduction.

28. **Planning Application Fee**

For current planning application fees, please refer to schedule "G" of the Town's current Fees and Charges By-law.

29. **Permission to enter (Owner(s) to complete)**

The applicant acknowledges that a site walk may be required in order to view the property and its relation to the surrounding lands, and in this regard authorizes members of Council (or a representative thereof), Town staff, Peer Review Consultants retained by the Town, and relevant External Agency Review Staff to enter onto the subject property for the purpose of evaluating the merits of the application.

Date: \_\_\_\_\_

Please print and sign name(s)

\_\_\_\_\_/\_\_\_\_\_  
Signature Print

\_\_\_\_\_/\_\_\_\_\_  
Signature Print

Note: Original signature(s) are required for the record. In the case of a corporation, the signature(s) must be that of an officer with authority to bind the corporation.

30. Declaration

DECLARATION

I, ..... of the .....  
of ..... in the .....  
of ..... solemnly declare that all the statements  
contained in this application are true and I make this solemn declaration conscientiously  
believing it to be true and knowing that it is of the same force and effect as if made  
under oath and by virtue of the Canada Evidence Act.

Declared before me at the .....  
of ..... in the  
..... of  
..... this ..... day  
of ....., 20 .....  
.....  
A Commissioner, etc.

31. If the Declaration is signed by a person other than the owner, the owner must complete this section.

AUTHORIZATION

I/We, (Owner) ....., hereby  
authorize (Agent/Applicant) ..... to submit the  
attached application to amend the Comprehensive Zoning By-law for the Town of  
Whitchurch-Stouffville, and to represent me/us in all matters with respect to the  
application.

Dated at the ..... of ..... this  
..... day of ..... 20.....

.....  
Signature of Owner

.....  
Signature of Owner

.....  
Signature of Owner

PERSONAL INFORMATION CONTAINED ON THIS FORM IS COLLECTED UNDER THE AUTHORITY OF THE PLANNING ACT AND WILL BE USED IN THE PROCESSING OF THE ZONING BY-LAW AMENDMENT APPLICATION PURSUANT TO THE PROVISIONS OF THE PLANNING ACT. QUESTIONS CONCERNING THE USE OF PERSONAL INFORMATION REQUESTED SHOULD BE DIRECTED TO: CLERK, TOWN OF WHITCHURCH-STOUFFVILLE, 111 SANDIFORD DRIVE, STOUFFVILLE, ONTARIO, L4A 0Z8.

## SITE INFORMATION QUESTIONNAIRE

### COMPLETE AND SUBMIT WITH APPLICATION

1. Does the application propose development or redevelopment on a site where private services were used?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
2. Is the application on lands or adjacent to lands that were previously used for industrial uses, where filling had occurred, or where there is reason to believe that the lands may be contaminated based on historical land use?  <i>Note: Possible offending uses may include: disposal of waste minerals, raw material storage, residues left in containers, maintenance activities and spills. Some commercial properties such as gasoline stations, automotive repair garages, and dry-cleaning plants have similar potential. The longer a property is under industrial or similar use, the greater the potential for site contamination. Also, a series of different industrial or like uses upon a site could potentially increase the number of chemicals which are present.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
3. Has the grading of the subject land been changed by either the addition of earth or other fill material?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
4. Has a gas station been located on the subject land or adjacent land at any time?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
5. Has there been petroleum or other fuel stored on the subject land or adjacent land?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
6. If yes to any of the above, a previous use inventory showing all former uses of the subject land or, if appropriate, the adjacent land, is required. Is the previous inventory attached?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
7. What information did you use to determine the answers to the above questions?  _____	
8. Is the nearest boundary line of the application within 500 m (1,640 ft) of an operational or non-operational landfill or dump?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Have previous agricultural operations ever included sewage sludge application on the lands?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Are you aware of any underground storage tanks, or other buried waste on the property?	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. If there are any existing or previously existing buildings, are there building materials remaining which may be hazardous to health (i.e. asbestos, PCB's, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
12. Is there a current Environmental Site Assessment for the site or has one been prepared within the last five years?  If yes, has it been submitted with the application?  <i>Note: If an Environmental Site Assessment has been prepared, a copy is required to be submitted with the development application.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

I, \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_

in the \_\_\_\_\_ of \_\_\_\_\_ solemnly declare that all the above statements contained in this application and all the exhibits transmitted herewith are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

Declared before me at the \_\_\_\_\_ of \_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_

20\_\_\_\_.

\_\_\_\_\_  
Signature of a Commissioner, etc.

\_\_\_\_\_  
Signature of Applicant/Agent/Solicitor