

# STOUFFVILLE DAY CAMPS

**ADVENTURE**  
Starts Here!



**2025 CAMP INFORMATION PACKAGE**

[townofws.ca/camps](https://townofws.ca/camps)

 Stouffville

## At the Town of Stouffville, our goal is to provide the highest quality day camp experience for your child.

Campers will participate in a wide range of enjoyable activities designed to foster social interaction and facilitate personal growth while developing educational and recreational skills. These opportunities are offered in comfortable settings to encourage your child to learn, explore, be creative and have fun.

**If you have questions about your child's camp program, please contact:**

### **RECREATION CAMPS**

(905)-642-PLAY (7529), ext. 5300  
camps@townofws.ca

### **MUSEUM CAMPS**

(905) 727-8954  
wsmuseum@townofws.ca

### **190TP CAMPS**

(905) 640-2322  
19onthePark@townofws.ca

## Contacting Your Child During Camp

If you have an emergency and need to contact your child during camp, please call the front desk staff at the WS Leisure Centre at 905-642-PLAY (7529), ext. 0 and they'll direct your call accordingly.

## Cell Phones

Campers are asked to not bring cell phones to camp. As a reminder, the Town of Stouffville and Camp Staff cannot be held responsible for lost or stolen items. If your child needs to get a hold of you during the day, they can speak to a camp staff member.

# WHAT TO BRING WITH YOU TO CAMP

Each day, campers should  
come prepared with:



a nut-free lunch, along with  
snacks and drinks



a reusable water bottle



sunscreen



a hat and suitable outdoor  
clothing



closed-toe shoes (sandals and  
Croc-style shoes are not suitable  
for our outdoor or indoor  
adventures!)



younger campers should bring an  
additional change of clothes

**Note**

Please clearly label all belongings. Please leave toys, electronics, and valuable items at home. Camp facilities and staff are not responsible for lost, damaged or stolen personal items.



## Each day, campers should come prepared with a nut-free lunch, along with snacks and drinks

- Lunches should be sent in small coolers, lunch boxes or bags.
- Your child's name must be on their lunch and any reusable containers.
- Please pack lunches that are easy for the campers to manage by themselves.
- Please ensure your child also has healthy snacks for morning and afternoon snack time.
- Refrigeration and microwaves are not available, so pack accordingly.
- Lunches may not be dropped off during the day.
- There are no food services/vending machines available to campers, so please do not send your child with money.

## Younger campers should bring an additional change of clothes

- Just in case! Accidents and muddy pants happen when you're having fun.

### Nut-free food

To ensure the safety of all campers and staff who may have food allergies, our camps are designated as a NUT-AWARE ZONE. Products that contain nuts or are labelled "may contain peanuts or tree nuts" are strictly prohibited; this includes Wow Butter and Soy Butter alternatives because staff are not able to tell if it is peanut-free.

If your child's lunch contains any items that are labelled "may contain" nuts, or in the case where a camper has an allergy to another food, they will have to eat in an area away from the group; this also applies to food from restaurants that have nuts on their menu.

### EpiPens and campers with allergies

Please speak to camp staff on the first day of camp if your child has a food allergy. Campers that have known allergies and require an Epi-Pen must carry it with them in a waist pack that is easily identifiable, at all times.

Campers that arrive without their EpiPen will have to be picked up by a parent/guardian or have it brought to camp immediately in order to participate.

## Sunscreen

- Campers should arrive with sunscreen already applied (we recommend SPF 30 or higher).
- Staff will provide time through the day for re-application of sunscreen before going outside or if campers are outside for long periods of time.
- Camp staff will not provide sunscreen for or apply sunscreen on campers.

## A hat and suitable outdoor clothing

- Your child should arrive at camp prepared for a full day of activities. We recommend clothing suitable for outdoor activities and that is appropriate for the weather, including rain gear.
- Campers are required to wear hats when outdoors.
- Some camps visit the park/splash pad and/or incorporate outdoor water play into their programming. You will be notified of this in the camp's welcome letter. Please send your child with a bathing suit, towel, and water appropriate shoes they can change into for water play.

## Closed-toe shoes (sandals and Croc-style shoes are not suitable for our outdoor or indoor adventures!)

- Closed-toed shoes are mandatory; athletic shoes are preferred.
- Sports sandals, open-toed shoes, Crocs, or flip flops are not permitted.

## Inclement Weather & Heat Alerts

All camps will continue during inclement weather and heat alerts, however activities may be modified to be low-energy, and outdoor activities will take place in the shade whenever possible, to limit campers' exposure to the sun. Additional water breaks will also be added. Please dress your camper appropriately for the weather.

# Things to Know

## Signing In – Safe Arrival

Before arriving to camp, please screen your child for any illnesses. **If your child is unwell, please do not send them to camp.** Please note: if your child has any pre-existing conditions (including seasonal allergies), this should have been disclosed at time of registration. If you did not indicate this at time of registration, please email us at [camps@townofws.ca](mailto:camps@townofws.ca)

Your child's day will begin and end at their camp location regardless of where their activities take place in the community throughout the day.

For most camps, check in begins 10 minutes before the program start time and campers must be accompanied by an adult who is 18+ years of age. Note that 19 on the Park and Museum Camps include drop off between 8:30 - 9:00 am.

Signing your child in at any other time, or early departures, must be pre-arranged; parents/guardians will be required to sign their child in or out with the onsite camp staff.

## Signing Out – Safe Dismissal

A parent/guardian is required to sign their child out of camp each day. Children will only be released to authorized persons with proper photo identification (e.g. - Driver's license, health card, etc.). To ensure your child's safety, any requests to have your child signed out by someone other than their parent/guardian, must be made in writing and the identified person must provide proper photo identification upon arrival every time they pick up your child. If someone arrives to pick up a child who is not on the authorized pick-up list, your child will not be able to leave with them. Note that 19 on the Park and Museum Camps include pick up between 4:00 - 4:30 pm.

Children may only walk home alone at the end of the day if this was noted at the time of registration. If you would like to have your child sign themselves out at the end of the day, but did not indicate this at time of registration, please email us at [camps@townofws.ca](mailto:camps@townofws.ca).

## Please don't be late!

If your child has not been picked up by the designated time, a late fee of \$5.00 will be applied for the first 15 minutes; after this time, late fees will increase to \$1.00 for each additional minute.

## Before and After Care

- Available for children enrolled in camps at Stouffville District Secondary School (SDSS) and Whitchurch-Stouffville Leisure Centre (WSLC).
- Check in for Before Care will begin at 7:30am and campers must be accompanied by an adult who is 18+ years of age.
- After Care will begin at 4:00pm and run until 5:30pm.
- Camp staff will bring your child from Before Care to their designated camp in the morning and check your child in to After Care at the end of the day.
- Campers must be picked up from After Care no later than 5:30pm. (Late charges, as noted under “Checking Out” will apply.)

## Staying Safe...

To help keep everyone healthy and safe, campers will be encouraged to follow and promote these public health practices:

- Proper hand washing
- Proper respiratory etiquette (i.e., sneeze into elbow)
- Informing camp staff if they are not feeling well

## Anaphylaxis and Epi-Pens

Participants who require Epi-Pens are responsible for ensuring they have their Epi-Pen with them while attending camp. **Epi-Pens must be carried by the participant, in a waist pack that is easily identifiable, at all times.**

**Please ensure you have completed the “Epi-Pen” section of the Medication Dispensing Form and speak to camp staff about your child’s allergy on the first day of camp.**

Campers who arrive to camp without their EpiPen will have to be picked up by a parent/guardian or have it brought to camp immediately in order to participate.

## Prescription Medication

If your child requires prescription medication of any type, it may only be dispensed by the Camp Supervisor or their designate. Please complete the Medication Dispensing Form for staff to dispense your child's medication and note the following:

- All medications must be in their original bottle with the child's name clearly indicated and dosage.
- Only send the correct dose for the day.
- Campers must self-administer their medication with staff supervision.

Over-the-counter medication will not be dispensed unless prescribed by a doctor.

## Accidents, Emergencies, and Illnesses

In the event of an emergency or accident involving your child, you will be notified after we have contacted emergency personnel. All camp staff are certified in First Aid and CPR and have been trained in emergency procedures at all camp locations. Should a minor accident or incident occur, you will be told during pick up time.

If a camper becomes ill while at camp, they will be distanced from the rest of their camp group and be provided with an individual activity. Parents/guardians will be contacted and must pick up their child within one hour. At this time, we will discuss isolation requirements and your child's return to camp.

## Withdrawing from Camp

Withdrawal requests must be received in writing at least seven (7) days prior to the first day of camp. Credits/refunds will not be issued after the start of camp unless there are extenuating circumstances. Withdrawal requests may be submitted by email or in person at the Leisure Centre using the Program Withdrawal Form.

Refunds will not be granted for camp days missed due to illness, vacation, personal emergency, or inclement weather. Acceptable medical notes include: A doctor's note, pre-op instructions, fracture clinic paperwork, or discharge paperwork. **An administrative fee of \$27 will apply to any camp withdrawals.**



# Things to Know

**The Town of Stouffville is committed to ensuring a safe and inviting environment for all participants in our recreation programs, including summer camps.**

In order to foster a safe and positive environment, camp staff will review the following behaviour expectations with campers on the first day of camp and will provide reminders about appropriate behaviour throughout the program.

**Creating a safe environment for all participants is a collaborative process, so we ask that you review these behaviour expectations with your child before the start of camp as well.**

- Demonstrate respect for staff and fellow campers
- Treat all equipment and materials with respect
- Follow instructions given by camp staff and be willing to try new things
- Respect all boundaries laid out by camp staff
- Use appropriate language
- Create a positive environment – no bullying behaviour
- Always remain with your assigned group
- Always keep hands to yourself, including not touching other participants, their belongings or equipment on purpose

**Town of Stouffville staff are committed to providing guidance and conflict resolution in our program environment. Parents/guardians will be notified if behaviour expectations are not being met and will be asked to help create an action plan to address the behaviour(s).**

Serious behaviours are classified as those that compromise the immediate safety of oneself, staff, volunteers, and other participants. These will require immediate action from camp staff to ensure the safety and quality of programs provided. These behaviours will be brought to the immediate attention of the parent/guardian and may warrant an immediate dismissal from the program.

**Serious behaviours include but are not limited to:**

- Physical aggression towards oneself or others
- Destruction of property or belongings
- Offensive or coarse language
- Uncooperative and inappropriate behaviour (refusal to participate, leaving the group)
- Disrespect of staff or continual disregard for rules or authority

At camp, we understand that each child has a unique personality, feelings, and emotions and on occasion, may become upset. Our priority is to resolve conflicts quickly and keep your child involved in the day's activities. However, if necessary, staff may give your child a chance to calm down away from the group.

If the behaviour persists or the situation continues to escalate, you will be contacted and may be required to pick your child up before the end of day. When behaviour expectations are not being met, staff will follow the guidelines on the following page.



## Behaviour Guidelines

The Town of Stouffville is committed to ensuring a safe and inviting environment for all participants in our recreation programs, including summer camps.

Parents/guardians will be notified if behaviour expectations are not being met and will be asked to help create an action plan to address the behaviour(s). Serious behaviours are classified as those that compromise the immediate safety of oneself, staff, volunteers, and other participants. These will require immediate action from camp staff to ensure the safety and quality of programs provided.



## Behaviour Colour Chart

### Yellow

**Action:**

Bringing electronics to camp, being disrespectful to staff or another camper, taking something that is not theirs.

**Result:**

Verbal warning given to camper.

### Orange

**Action:**

Bullying (repetitive unwanted actions towards another person), acting with inappropriate intentions, deliberately putting self or others at risk.

**Result:**

Phone call home to parent/guardian.

### Red

**Action:**

Physical bullying, threats, bringing weapons to camp, stealing from another camper.

**Result:**

Parent/guardians will receive a call and camper will be sent home for a period of 24 hours. Depending on the severity of the situation, police may be called and the camper removed from camp.