

Friday, August 9th, 4-10pm | Saturday, August 10th, 12-10pm | Sunday, August 11th, 12-7pm

Name			
Mailing Address			
Phone		E-mail	
Website		How did you hear about the event?	
Event Set Up Details: <i>Vendor will be assigned a 10x10 space. No tables, chairs, tents or weights are provided.</i>			
Please list the product(s) you will be selling at the event: <i>Note - there is NO EXCLUSIVITY. Multiple vendors may sell the same product. Our best efforts will be made to distance similar products from each other, but this is not guaranteed.</i>			
Payment Types Accepted			
<input type="checkbox"/> CASH <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> AMEX <input type="checkbox"/> Apple Pay			
BUILD YOUR VENDOR FEE – all fees include taxes and are for <u>all 3 days of the event</u> BASE FEE: \$296.63 (Including HST)			
Proof of Insurance		Select one of the following:	
You may provide your copy of proof of Insurance (COI), or you can purchase through the Town. Cost includes applicable taxes and covers all 3 days of the event.		<input type="checkbox"/> Provide COI <input type="checkbox"/> Purchase at \$16.31	
Hydro Requirements – please indicate if you <u>need</u> power.		15A <input type="checkbox"/> \$56.50	
<i>All power must be by hydro: no diesel, gasoline or propane generators will be allowed to run in the park. You must provide your own extension cords that are rated for outdoor use. *100' length is recommended. *Cords cannot be provided to you onsite so if your cord doesn't reach the panel, we won't be able to accommodate hook-up.</i>		Please note that power for merchant vendors is extremely limited in the park. You should only request power if you need it to participate. There is wi-fi in the park.	
Ice Request *Add \$12.00 per bag including HST to the vendor fee.		Number of 12kg Bags: add \$12.00 per bag to the base fee.	
Bags will be kept in Town freezer until needed. You will only be provided with the number of bags requested. No additional orders can be made at the event.			

VENDORS WILL BE PLACED BASED ON THEIR HYDRO NEEDS AND AT THE DISCRETION OF THE EVENT ORGANIZERS.

Ribfest Merchandise Application 2024
Stouffville Memorial Park

E-mail the below items with this application form to: Alexandra.marchese@townofws.ca

- 1) Completed Vendor Application Form
- 2) Completed Credit Authorization Form
- 3) York Region Public Health Vendor Form (if selling any food or beverage products; including pre-packaged)

All applications will be reviewed by the Town. Applications must be for all 3 days of the event.

We will only accept applicants with tangible products, not services, to sell.

Upon acceptance, vendors will receive a Contract and Waiver. The Contract will outline the final vendor fee based on the selections made on page 1 of the application.

The Contract and Waiver must be signed and returned along with a Certificate of Insurance as outlined in the Contract.

Please note the following insurance requirements:

On execution of a contract, the Vendor shall provide a Certificate of Insurance for \$2 million Commercial General Liability coverage (including public liability, bodily liability, food products liability and property damage) per occurrence and in the general aggregate, \$2 million Non-Owned Auto, \$2 million Employer's Liability, and \$2 million Vendor's Auto with the "The Corporation of the Town of Whitchurch-Stouffville" listed as an "additional insured".

Upon receipt of the signed Contract and Waiver, payment will be due.

Spaces will not be reserved until all required paperwork and payment are received.

Vendors must be open for business at all times during the event:

Friday, August 9th, 4-10pm
Saturday, August 10th, 12-10pm
Sunday, August 11th, 12-7pm

Spaces for merchandise vendors at Ribfest will be limited and carefully curated in 2024.

Please note that applying or past participation does not guarantee acceptance.

Signed _____

Date _____