

## **Element 2 – Quality Management System Policy**

### ***Purpose***

The DWQMS requires the development of a QMS policy. The policy is the driver for the quality management system, it is a firm documented commitment demonstrating the operating authority's assurance that quality management is important.

### ***Scope***

Applies to the operation of the Ballantrae/Musselman's Lake and Stouffville Drinking Water Distribution Systems.

### ***Responsibility***

The QMS Policy applies to all employees of the Operating Authority, contractors and vendors involved with the water distribution systems.

### ***Procedure***

As the Owners and Operators of the drinking water systems, we are committed to:

- Ensuring a consistent supply of safe, high quality drinking water for our residents and businesses;
- Keeping open communication between Town Council, Staff and the Public concerning matters of drinking water quality;
- Continuous Staff development and training;
- Continuous improvement of the Quality Management System;
- Operation and Maintenance of the water distribution systems to comply with or surpass the requirements of applicable legislation and regulations;
- Maintenance of a Quality Management System that is consistent with this policy.

Endorsement of the Operational Plan by the Owner includes endorsement of the QMS Policy.

The QMS Policy is posted at the Operations Centre in the Reception area, the Waterworks room and on the municipal website.

### ***References***

None

### ***Appendices***

None

### ***Forms***

None